



JC DRONE SERVICES DROPBOX HOW TO

At JCDS we share our work with you through DropBox. Here are some helpful tips to accessing your portfolio once your service is completed.

1. You will receive an email from "Jonathan Chrisman (via Dropbox)" stating that we have shared a folder with you.
2. Click on the link in the email.
 - a. If you already have a Dropbox account, simply sign in.
 - b. If you do not have an account, you will be asked to create one.
3. Once you are signed in, you will automatically be sent to your "All Files" tab where a folder with your name, property location and the word "Preview" is located (you can also access this folder in the "Shared" tab).
4. Click on the folder to access your Portfolio Preview (all files will have a watermark until final payment is received).
5. Review the portfolio:
 - a. If you want to request any changes be made to the photos/videos, please type them in the comment box on the right hand side of the page. We will edit them (if you have purchased editing services) and re-send them to you.
6. When your invoice is paid in full, we will send you the final portfolio for you to download. You will receive an email from "Jonathan Chrisman (via Dropbox)" stating that we have shared a folder with you. This is your final portfolio.
7. To download photos/videos:
 - a. From the "All Files" page: Click the ellipsis next to the folder's name and click "download". This will download the entire folder to your computer.
 - b. From inside the folder: Click the ellipsis on the right hand side of the page and click "download". Do this for each photo/video you would like to have a copy of.

Please remember that your portfolio will be available to you for 30 days. If you need access to your portfolio for more than 30 days, please contact our office. After 90 days, your portfolio may be deleted by JC Drone Services. If you require your portfolio to be delivered via thumb drive, you may request one for an additional fee. Thank you for choosing JC Drone Services!

Jonathan Chrisman, CEO, Lead Pilot

Kayla Chrisman, COO

jcdroneservices@yahoo.com

803-493-3466